**TOURIST VISA**

**\* Applicants who live farther than 300km away from the Embassy of Japan in Mexico City may send their application via DHL. Please contact the Embassy to confirm if you are eligible to retrieve your documents via DHL using a pre-paid guide or if must pay and retrieve your visa personally.**

**\* The average period of time for a visa issuance is 3 to 5 days.**

**\* Since the visa has to be used within 3 months after the issuance date, it is recommended to register your application no earlier than 2 months before your departure date.**

1. **Visa application. Download from the ‘Formats section’**
2. **2 photographs 4.5cm x 4.5 cm (2inch x 2inch) on bright paper.**

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* **Center your face**
* **The image must be sharp and clear**
* **White background**
* **Color photograph**
* **Do not cover any part of your face**
* **Wear no glasses**
* **Wear no hats**
1. **Passport and copy of ID page.**
2. **Copy of Mexican Residence card.**
3. **Flight ticket or reservation indicating your name as the passenger.**
4. **\*\* Copy of the visa or entry permit of the next country that you will visit after Japan, if required.**
5. **Hotel reservation with your name as the guest.**
6. **Activity plan in Japan, indicating day per day your activities, location and accommodation address. Download from the ‘Formats section’**
7. **Working certificate on the provider’s letterhead, with handwritten signature and stamp, indicating the information about your position, salary and years of service.**
8. **Salary payment receipts of the last 3 months.**
9. **Bank account balance (Savings or Debit) of the last 3 months.**
10. **Visa fee $520.00 MXN. (The payment will be made in cash with the exact amount at the Embassy when retrieving the visa)**
* **In case of staying at the house of a Japanese citizen or a foreign resident in Japan attach the following documents**
1. **Invitation letter, with original seal of the host. Download from the ‘Formats section’**
2. **Host’s ID copy.**
* **If you depend economically on a third person to cover the expenses of your stay in Japan attach the following document to your application**
1. **Guarantor letter addressed to the Japanese Consul in Mexico, indicating the commitment to cover the expenses (transportation, accommodation, meals). The letter must include the original seal or handwritten signature of the guarantor. Download from the ‘Formats section’**
2. **Copy of the guarantor’s ID.**
3. **Documents 9, 10 and 11 of the guarantor.**

**Remarks to fill the application format**

1. ‘Current employer’ field
	1. If you are a student, please write the name and address of your school.
2. ‘Guarantor or reference in Japan’ field
	1. You must fill this field if a Japanese national or a foreigner living in Japan will cover the expenses of you stay and trip to Japan.
3. ‘Inviter in Japan’
	1. You must fill this field if you will stay at the house of a Japanese national or a foreigner living in Japan.
4. Signature in the application must be the same of the passport.